

Epic Acct# \_\_\_\_\_

GalenMD \_\_\_\_\_

eScreen \_\_\_\_\_

## REQUEST FOR BILLING ACCOUNT

Date \_\_\_\_\_ CS Staff Name \_\_\_\_\_

Client/Business Name \_\_\_\_\_

Are you a Third Party Administrator?  Yes  No

• *If Yes*, who is your local Client \_\_\_\_\_

Contact Name \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Billing Address \_\_\_\_\_

Results contact name/phone \_\_\_\_\_

Billing contact name/phone \_\_\_\_\_

Service(s) Requested \_\_\_\_\_

Drug Screen Type \_\_\_\_\_

- Do you have an MRO?  Yes  No
- Who is your DER?  Yes  No
- How do you want drug screen resulted? \_\_\_\_\_
- Secure Fax \_\_\_\_\_ or EMAIL \_\_\_\_\_

Do you require special client forms (physical exam, fitness, authorization, etc.)?  Yes  No

• *If Yes*, please attach \_\_\_\_\_

Do you have an immediate need to schedule?  Yes  No

• *If Yes*, how many? \_\_\_\_\_

What is the expected annual volume of employees to be tested? \_\_\_\_\_